

The Greenhouse Project Action Group Meeting Minutes

Thursday January 26,2023

Meeting @ Green Central; Call in option 425-436-6326 Access Code 299827

1. In Attendance—Christin, Karen, Will, Dan, Vicki, Jon Ruitter, Millie, Virgil, Cheryl, Mark Korinek, AmeriCorp Pam and Annika; Call in—JoAnne, Karel, Lydia, Kayleen, Jo
2. Treasurer Vicki Crabb provided the treasurer's update and shared that Steele and Associates rates are going up and she will just get a definitive on total amount however as was discussed they do payroll for TGP and do many other supportive services plus are generous supporters of TGP.
3. Jon Ruitter reported that there are 9 spots left for downtown baskets and 7 more renewals needed that have not come in yet. We have received some new sponsorships. 64 renewals so far of which 56 are downtown baskets and 8 business basket renewals. Karen will again reach out on Monday to the renewal folks from last year not yet inked in and Christin will so a Facebook post. Karen reported that the banner finally went up last week.
4. Plant Sale planning has officially begun for May 13, 2023. Karen recapped synthesis of notes from Cory and last years post mortem plan sale meeting. Confirmed was that there will be no pick up of online plant sales the day of the event. Also Shopify will be suspended the Saturday of event through Wednesday following the event for accurate inventory. Also decided was that the event will be held at Green Central again this year, Will to contact facilities about using ROTC lot for parking and more parking to be allowed at Green central. Karen will contact City about parking on one side of East Robinson St. For vendors Karen will reach out to Bobba Babes, will to contact Full Circle compost and Travis about the macrame plant hanger vendors; Christin to reach out to Keep Growing and Monarch Society and Will to contact Pink Elephant. Karel suggested that there be a Facebook reach out for vendors but with an online registration form that Karel would supply a sample form of. Also stipulation of spots for only so many vendors with 10 x 10 footprint allowed and subject to a selection committee for final approval. Christin will put the form together based on the sample and post. Vendors must be garden themed and no plant material sales to conflict with our product. Christin will also check with Charlie Mann on garden stake availability from his students Christmas sale. Christin to coordinate with AG teachers for student volunteers for sale set up, day of participation and face painting. Will confirmed that he will plant the old petunia baskets for sale at the event.

**PLANT SALE SUB-COMMITTEE:

- 1)Shopify Coordination (customer orders and inventory subject to what is left after event)—Dan, Americorp Pam, Christin signed on
- 2)Filling Orders—Karen, Vicki
- 3)Merchandise Inventory—Cheryl
- 4)Site Set up May 12,2023—Lydia
- 5)Donuts/Coffee for day of Event Volunteers—Lydia
- 6)Tuesday May 9 Green Central Site Cleanup starting at 8:30 am—JoAnne, Karen, Cheryl, Vicki
- 7)Signage New and Reusable—Will, Pam; Cheryl to check on pricing from SignPro and Office Depot on 2' x 3' signs
- 8)Parking coordination—John Procaccini plus volunteers needed
- 9) Gift Baskets (30 baskets)—Cheryl, Karen, Vicki, JoAnne and Jo (bows)

- 10) Raffle—Cheryl to check with June James re: quilt, Vicki jewelry/pottery, Karen/painting, dan/donation t.b.d *April deadline on what raffle items will be so can be promoted online.
- 11) Volunteer needed for afternoon volunteer refreshments
- 12) Book Signing—Charlie Abowd, Karel

5. Northern NV Science & technology Festival was discussed by Mark Korinek and Christin. Mark said he will be involved for CCSD. Christin/Will said 4/28 they will have a table set up with seed starting, interactive worm demo, and transplanting. 3 tours through the day on 4/29 that will be signed up for online. Jon will coordinate the form by February 10 for this event. Christin and Karen will be there for tours of Green Central and Will to handle the worm composting aspect of the tours.

6. Executive Director Jon Ruitter provided an update. He confirmed with Will no added assist needed with Q1 AmeriCorp evaluations. He let the group know that the replacement insta hot water for bathroom replacement was \$215 for same model and \$120 for labor. Dan said if Jon buys the unit he will install it to save the labor cost. Mark Korinek advised that Keith Allen from QCS will cost out power to the expansion site and Jon suggested that Jake look at the excavation as he can best fix any broken sprinkler pipes. Mark advised that June 2 CCSD will be having work done in the bus yard. Virgil was introduced to the group who asked if Will needed tractor yet and when advised soil too wet said he or Paul are Will's and Jon's contact. Jon let all know that Amazon Smile is shutting down although TGP really has not realized a lot from that program. He said the Smith's program is more successful so Christin will promote on Facebook and Jon would provide info on how folks can sign up. Jon said the insurance renewal for general liability was a \$1,000 cost increase but other companies explored were more so he reupped TGP for another year. Green Up contacted Jon about cross promoting with TGP for their April 24 promotion. Laura Segura wants a wish list of items from TGP for her salon patrons and once quantities on list are reached can be removed. Suggestions were office supplies, hand sanitizer, monetary donations towards wish list items.

7. Greenhouse Manager Will Pierz updated the group. Half of new tomato crop is up and the team is re-trellising. Brassicas are for sale on Shopify; has worked through crops from last summer to the hoop house and seeding schedule going forward now. Pest pressure heavy in greenhouse but feels is under control; western flower thrips biggest issue; spray effective for aphids. Dan and Will to connect on what product needs to be ordered.

8. Greenhouse Assistant Manager Christin Cohee reported that Foothill garden hoop house has carrots, and arugula coming up. February 17 she will have the template for the newsletter but has received all the components. She let group know AG teacher had a pick up for her class so would miss this meeting.

9. No Ag/FFA update

10. Shed cleanup at green Central perhaps end of February weather permitting!!!

11. Next Action Group meeting Thursday February 23, 2023 @ 2:30 PM with call in option

12. Meeting adjourned at 4PM