

## The Greenhouse Project Action Group Meeting Minutes

Thursday July 25,2024

2:30-4:00 pm @ Green Central with Call in option 425-436-6326 Access Code 299827

1. In Attendance—Jon Ruitter, Karen Abowd, Samantha Heward, Christin Cohee, Dan McClure; Call in—Jo Kilpatrick, Cheryl Rotter
2. Treasurer Vicki Crabb sent in her update as she was not able to make the meeting. She provided account updates, Harvest Dinner ticket purchase/sponsorship updates (\$67,165) and Farmers Market sales to date (\$784). Regarding Harvest Dinner one more \$1500 sponsor mailed check yesterday and the last sponsor will remit August 15. Michelle Joy and Casey Phenix/State Farm had paid sponsorship invoices and tickets mailed out.
3. Karen introduced TGP new Operations Manager Samantha (Sam) Heward. Welcome to the team!
4. Grateful Harvest Dinner updates---35 tickets left but an additional 20 can be sold if need be. Karen will send an Evite update out Friday and Christin asked if she could take payment and info at the Farmers Market for tickets. Karen said that works and just need to capture email and phone plus mailing address so she can reach out to them on menu and beverage preference. Karel Ancona's article in Carson Now and NV Appeal will in beginning of September will focus on auction. Auction item due date is August 15 and Karen listed items received to date plus raffle items. Cheryl and Karen will decide on a date to do event table décor shopping and auction boards. Christin locate the slide show video and will update and add more pictures. Dan reminded the group that there was a request for a cash bar for alcohol at the event so Karen will let John Procaccini know. Cheryl will send out an update on programs and what she needs and when reminder.
5. Executive Director Jon Ruitter said the GC re-skin materials arrived and Jake will start next week. He informed Jake of the correct contact person so calls would not go to Mark Lopiccolo(former board member). Regarding Sustainability Hub permit Engineer to have plans next week and Jake will pursue permit sign off since 1 year date is September. As long as progress as been made TGP should be permit compliant. Pat finished with the vermicomposting consult and cleaned up the site but documentation was a pamphlet of materials on the subject handed off to Sam. Christin will pursue a protocol list from Pat and Sam would like some answers about what to do if the PH changes and how to handle that. Christin and Sam are attending a conference Friday that will address some of this and any other info not gleaned from conference they will contact Pat for. Solar panels cleaned yesterday and repairs complete so functioning at capacity for their age. Nothing yet on cost of solar panels for Sustainability Hub site. Jon was contacted by the person handling auction vehicles for State and also Federa and TGP qualifies. Karen and Jon will go up to the Sparks lot to check out what they have and online the Federal vehicles can be viewed since closest lot is Richmond CA. Dan suggested that we take down VIN #'s and gave us the site for looking at maintenance record on vehicles as a lemon can easily be spotted from that list. He said the vehicles typically have 60,000 mi on them. A good used pickup truck with a shell and tow hitch would be ideal. Christin let us know that Paul Beegler /CCSD will tractor train her. Dan asked that Pat inform Sam about data tracking for vermicompost. Jon also let

us know new Shopify equipment arrived and will coordinate with our online setup plus our bar code reader and data tracking.

6. Director of Programs, Christin Cohee updated the group. Farmers Market going well with good traffic through booth. Produce donation chart provided by Jon Ruter shows just slightly below last year but the intense heat a factor and as Christin said the corn, potatoes and squash are not quite ready yet at Foothill and will make a difference. Tomatoes are great and lots of fruit on trees. Sam has greenhouse tomatoes looking great and discussing cucumbers for winter. Winter seeding is done. Christin said she thinks she is best suited to handle the Native Plant nursery and Sam is really better suited for the greenhouse operation. Dan said he is happy to advise on Native Plants and the group agreed that working to each of their strengths is the best way to go. Lots of herbs donated which the food insecure organizations were thrilled to get. Erin, Eddie and Qianna doing another term and definite student interest in AmeriCorps. Rite of Passage comes out every Tuesday doing weeding. Christin and Sam participated in a summer camp at WNC for kids. September newsletter content was discussed. Sam will have a volunteer day Wednesday from 7:30 am -10am at Sustainability Hub for weeding. Dan suggested that she soak the site to be weeded beforehand to make it easier and so she can get return volunteers. Christin said this will be the first year with and Advanced Greenhouse Management class!!
7. Sam gave an Operations manager update. She said lots of progress was made at the Vermicompost and Sustainability Hub site. She will purchase a ground cover barrier for weeds. So Juicy she recontacted and they are ready to go for green waste pick up and she will pursue egg shell and coffee grounds for the worms as well. Cracker Box and Starbucks and Human Bean were suggested. Also reconnecting on brewers yeast from Fox and perhaps Great Basin. Dan offered his guidance to Sam and Christin and asked that they prepare a list of questions so it makes the best use of his and their time as he is an invaluable resource.
8. Next meeting Thursday August 29, 2024 @ Green Central with Call in option though personal attendance will be emphasized for this meeting since it is the last before the Grateful Harvest Dinner.
9. Meeting adjourned at 4 pm.