

## The Greenhouse Project Action Group Meeting Minutes

Thursday February 23, 2023

Call in only meeting due to weather @ 425-436-6326 Access Code 299827

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  2. Call in Attendance—Karen Abowd, Jon Ruiter, Christin Cohee, Vicki Crabb, JoAnne Skelly, Dan McClure, Karel Ancona, Lauren Gates, John Procaccini, Will Pierz
  3. Treasurer Vicki Crabb provided the treasurer's update. Also discussed was clarification on certain sponsor payments for flower baskets. Vicki was going to contact Chad Mellow/Tahoe Fence, Nevada Insurance Agency/Jana Foster, Steele and Assoc.
  4. Exec Dir Jon Ruiter reported on the Flower Basket campaign for 2023. He said we were full on downtown basket sponsors and Karen added that Tom from Capital Trees was sending in a sponsorship which Jon said he would make happen.
  5. Plant Sale 2023 Subcommittee updates were discussed. 1) Dan, Pam and Christin working on Shopify coordination and Christin said nothing to put on Shopify yet but will work with AmeriCorp to get them lined out as items come available. She reported April 1 Shopify opened last year. 2) order filling (Karen/Vicki) nothing to report yet. 3) Cheryl Rotter texted her merchandise inventory report-22 aprons, 16 assorted sizes men's t-shirts and 20 women's t-shirts mostly lg and med, hats only 3 but does not know vendor so Will and Vicki are tracking that down. Baskets/25, gloves/26, bows/26, cards/24 and Cheryl can print more. She feels no need to order more of anything except hats. She was unable to check inventory and pricing on signage so John Procaccini and Will are coordinating next week on inventory and John will check pricing for signage needed 2' x3' signs. 4) site set up and am refreshments/Lydia and nothing yet to report 5) Green Central site cleanup date calendered at last meeting and JoAnne, Cheryl, Karen and Vicki will be reporting on this when it happens 6) Vendor liability form in lieu of vendor insurance was finalized by Charlie and Jo Kilpatrick with Karen, Jon and John Procaccini collaborating. Jon Ruiter will just add logo to form and Christin will email to vendors chosen too fill out. Christin will put vendor application on Facebook tomorrow with deadline of March 22 for applicants. John Procaccini had done the space plan and room for 6 vendors plus space for 1 food truck. Christin was going to put request out to our past volunteers to fill empty positions like parking, pm refreshments etc. Lauren reported she has students interested in helping and will let us know at next meeting how many. 7) Marketing Karel and Christin have a progressive plan in place for roll out plus newsletter going out March 1 and again May 1. Will clarified for Karel that Shopify cutoff for online orders is May 10 and restart May 17. Friday May 12 til 5 PM last date for pick up to resume May 17 til 5 PM. He added he will have a limited Shopify selection mid-March. 8) As mentioned John Procaccini completed the site layout. 9) Gift basket inventory and components reported above and volunteers Cheryl, Vicki, JoAnne, June, Jo and Karen will coordinate on next steps. 10) raffle items—Cheryl secured a quilt, Karen will do a painting and Vicki is working on a pottery item. No other issues discussed.
5. Executive Director Jon Ruiter provided updates. Commercial insurance liability inspection slated for tomorrow at 11 am. The CTH newsletter interview for "Here's To Your Health " article was about info on the Foothill Garden. Weigh ins on produce not done as yet so no produce donations to report although

tomatoes harvested and will be reported next month. No power quote to new site from Mark Korinek yet and Jon will check with Virgil to get personal contact for mark Korinek. Luisa Ortega from GreenUp came out to GC for collaboration meeting on Green Dining District April 29 which is also date for Sustainability Conference in Carson City.

6. Greenhouse manager Will Pierz gave an update. He has a final seed order to place; petunia crop looking great; he inventoried 25-26 old petunia baskets and has enough extra petunias to plan the baskets for the Plant Sale. Vermi-nursery on hold with weather. Grateful to have had enough feed for worms. Mid-end of March compost will be tested. Teacher from Empire volunteered for school green waste pick up allowing for 2 days/week drop off. Also his class will assist with the cardboard shredding. Fence repair/slats almost complete with an on or before April 1 work date. Tomatoes look great and as reported the first harvest yesterday. Working on additional beneficial insects in greenhouse for in house breeding. Dan Mc Clure helpful with advice on doing this. Hoop house kale and chard moved out to and cold crops direct seeded. Will feels the damaged hoop house we can repair ourselves. Plant Science and crew have been great as has Lauren their instructor. One student interested in ¼ time AmeriCorp position/Dominic who will be a level 2 greenhouse management student. AmeriCorp is doing great and working forward on consistency. Will confirmed contract grow for 5 flats of peppers and tomatoes for Lake Tahoe Master Gardeners and they will pick up May 29. They invited TGP to have a table at that event.

7. Assistant Greenhouse Manager Christin Cohee said she is not missing any content for March 1 newsletter. Next deadline April 17 and Harvest Dinner Save the Date, sponsor levels and request for auction items to be included. Christin said Mail Chimp free offer to expire March 10 but was directed to renew for the \$27/mo as it has been a great platform for the newsletter. Christin updated the group on her first workshop at Foothill Garden with 20 participants one of which drove from Red Rock to attend. Weather will dictate if she needs to reschedule next weeks class. Good germination in hoop house despite mice pressure. She attended volunteer event at WNC for HS seniors and WNC freshmen and got lots of email contacts. Christin reminded the group Northern NV Science Festival 9am-3pm scheduled for GC tours one per hour. Will, Karen and Christin are conducting the tours. Kids to Parks program is May 29 from 10am -2 pm and Christin and an AmeriCorps will manage TGP table. Jon, Will and Christin to meet with the Ripple team tomorrow regarding growing medicinal plants. Christin being from New Hampshire has made this connection with this team possible! She also commented that Steve Sanchez will be the highlighted board member in next newsletter.

8. AG instructor Lauren Gates gave the AG/FFA update. Hydroponics is up and running and she is grateful for TGP instruction to students on transplanting which they handled very well. She has 3 sections of students, 60-70 level 1 students hopefully to break out into groups of 20. TGP scholarship application is out for students to apply. March 20-23 5 students competing in plant based events. Lauren has succeeded in getting to state school board attention that animal and plant science students get a regular science credit for these classes. Her certification in AG and Plant Science has made this possible. Thank you Lauren!

9. No other issues discussed.

10. Next meeting March 30 @ Green Central, 2:30 PM with call in option.

11. Meeting adjourned at 3:30 PM

