

## The Greenhouse Project Action Group Meeting Minutes

Thursday December 20, 2021

2:30-3:30 PM

Via conference Call; Participants dialed 425-436-6326; Access Code 299827

1. Attendance vis phone—Karen Abowd, Jon Ruiter, Cory King, Will Pierz, Amy Riddle, JoAnne Skelly, Patrick Flynn, Cheryl Rotter, Vicki Crabb, Karel Ancona, Jo Kilpatrick, Millie Karol
2. Treasurer Vicki crabb gave account report update. She also responded to a question about CTH billing having gone out mid-December.
3. Sustainability Plan Progress discussion began with Karen reading an email from Mark Korinek that no progress with City yet, although he ran into Hope Sullivan, and she gave him a contact to discuss with before applying for the building permit. Mark is expecting to have more time to dedicate to this in the new year since Administration Bldg. move in is 90% completed. Cory reported that Jake O'Farrell is doing repairs on the greenhouse and will have a proposal on teaching farm greenhouse which will include repurposed parts. In January there is a meeting with City on invasive weed problem. Will reported he will hash out nuts and bolts details with Jake to include irrigation. Jon reported no verification on arrival date for vermicomposter but thinking March is good for the dedication and that works for Rotary as well. No word from EPS. Will is providing link to Patrick Flynn on NDEP application details and compliance regulations.
4. Executive Director Jon Ruiter gave the flower basket sponsor update. 47 baskets are paid for plus 14 more commitments for a total of 61 at \$12,800 which pays watering contract with Casinelli. He will pursue remaining baskets by mid-January and banner goes up over Carson St mid-January which should spur more sponsors. Jon also reported that he, Cory, Will and Amy would meet with Linda Ritter and the AmeriCorps on Monday in her preparation for facilitation of TGP Board retreat on Jan 10. Jon sent out the end of year produce update attached and reminded everyone to submit their volunteer hours.
5. Cory gave the Greenhouse Manager update. He is hiring AmeriCorps. Returning is Megan and he has a few more interviews to go. Christin Cohee started back up with TGP this month. Karen mentioned the fan to bring heat down to floor level and Cheryl suggested Cory contact Dale Brown/Contractor about feasibility. Karen suggested 2 smaller fans because of central hanging light and strobe effect. Tomatoes and greens in main greenhouse and greens growing in hoop house as well. Students back on Monday and they will plant 2 more rows of tomatoes. Petunias get started end of January. Greenhouse management students will tend the tomatoes. Pests kept in check. Christin and Ellie are keeping a close eye on scale pest. Repairs are done on the greenhouse and technology upgrades next. Gate still not operating. Cory will pick up lumber from Karen next week.
6. Will gave the Assistant Greenhouse Manager update. Contract for shade structure with Shade Concepts signed and they will order parts. 8-10 weeks out but sooner if feasible. Will has been using the Adobe software for crop mapping which is almost complete and plans to get school site transparencies to crop map Green Central over time. Since software cost is \$30/mo. he plans completion on this project by mid-January. Has carrots, radishes and beets to harvest. Hoop house completely re mulched with Will, Amy and Ellie working together on this project.

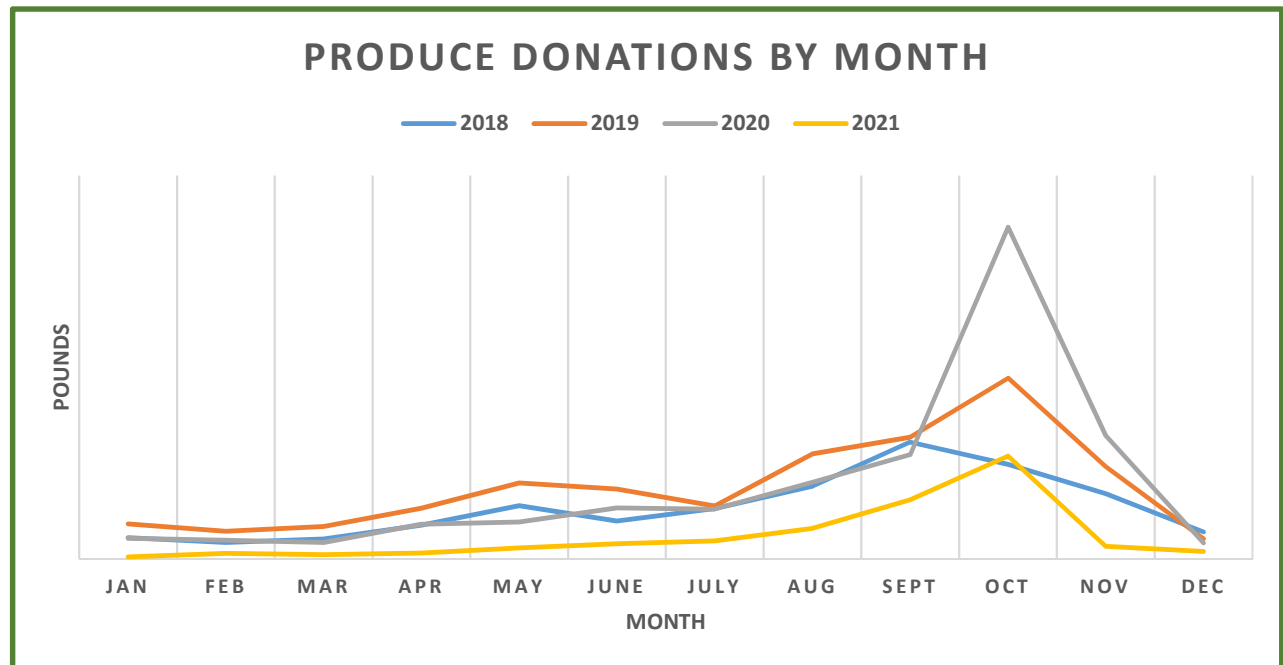
7. Education Coordinator Amy Riddle reported that FFA has their winter banquet on January 10 and a leadership conference February 14-16. Charlie Mann and Rebecca G/AG instructors will rotate action group meeting attendance.
8. Volunteer Program was reported on by JoAnne, Will, Amy and Cory. All have made significant progress working on this and Karen thanked them for all the hard effort and progress. Will discussed t-shirts and merchandise as needing to be replenished as volunteer level rewards. Cheryl will organize a meeting for this. Cheryl and Will mentioned logo needs updating with mission statement and website. Patrick suggested forest green for shirts and Karen mentioned Janet Blooms red dirt shirt thought of long ago. "Roots, shoots and fruits tiers with 20 hrs volunteer time per tier. JoAnne Skelly with Cooperative Extension Master Gardener program background was extremely helpful and instrumental in putting together a volunteer handbook with lists of responsibilities for volunteers at each tier level. Working now on job descriptions for volunteer applicants. Discussion on different teams for different things like gleanng, media mktg, outreach assistant to Amy, event coordinator etc. Feb 5 from 12-3pm is a volunteer training at Green Central and folks can register by contacting Amy via email. Amy has put together a flier with all training dates and volunteer days. This is posted in the newsletter and on website as well which goes out January 1. Karen asked if loyal past volunteers' hours are tracked such that they are ready to move up to next tier. Cory responded yes to this and also stated that a Vista volunteer and not an AmeriCorps is better suited as volunteer coordinator and could start in September. AmeriCorps may be volunteer leaders within categories. Very close to sharing volunteer handbook.
9. Newsletter deadline of Feb 17 discussed, and Cheryl will choose who does next bio. Board retreat may prompt Jon's article content. Karen gave a reminder of board retreat Jan 10 at Stewart Indian Museum basement 2-6 pm with Jon, Cory, Will and Amy to attend for 5-6 pm for wrap up. Linda Ritter is facilitator.
10. Next meeting Jan 27 @ 2:30 pm @ GC and/or via conference call and a HAPPY 2022 wished to all!!!!

# The Greenhouse Project

## 2021 Produce Donations

### Donations by Agency

Agency	Donations by Weight (lbs)	Percent	Value
Meals on Wheels / CC Senior Center	435.32	30.3%	\$1,669.93
Ron Wood Family Resource Center	408.32	28.4%	\$1,593.01
Friends in Service Helping (FISH)	328.29	22.8%	\$1,265.23
Capital City CIRCLES	141.53	9.8%	\$501.64
Northern Nevada Dream Center	120.20	8.4%	\$323.34
CHS Culinary	3.50	0.2%	\$12.65
<b>Total (through Dec. 30, 2021)</b>	<b>1,437.16</b>	<b>100.0%</b>	<b>\$5,365.80</b>



### Total Pounds Donated by Location / Source

Year / Location		Green Central	Foothill Garden	Donated/ Gleaned	Total
2018	Weight / %	2,462.19   65.6%	717.74   19.1%	575.61   15.3%	<b>3,755.54</b>
	Value	\$7,837.00	\$2,073.65	-	<b>\$9,910.65</b>
2019	Weight / %	2,891.39   64.0%	921.64   20.4%	701.64   15.5%	<b>4,514.67</b>
	Value	\$9,080.48	\$2,413.67	\$1,843.03	<b>\$13,337.18</b>
2020	Weight / %	1,770.29   38.6%	541.29   11.8%	2,280.42   49.7%	<b>4,592.00</b>
	Value	\$5,234.50	\$1,660.43	\$6,038.86	<b>\$12,933.79</b>
2021	Weight / %	800.55   55.7%	113.01   7.9%	523.60   36.4%	<b>1,437.16</b>
	Value	\$3,000.59	\$671.16	\$1,694.05	<b>\$5,365.80</b>