

The Greenhouse Project Action Group Meeting Minutes  
Thursday December 29, 2022  
2:30 – 3:15 PM

1. In Attendance – Jon Ruiter, Will Pierz, Victor Ramirez, Karel Ancona, Jo Kilpatrick, Mark Korinek, John Procaccini, Joshua Ray, Cheryl Rotter, JoAnne Skelly
2. Jon Ruiter provided the Treasurer's report.
3. Flower Basket Update:
  - Jon informed the group that we currently have 39 baskets sponsored and approximately 33 unsponsored, although he still expects many of the 33 to be renewed in January. Karen Abowd will begin sending reminders the week of January 3<sup>rd</sup> and Christin will create new posts on social media periodically throughout January.
4. Executive Director's update:
  - Jon introduced TGP's new part-time Horticultural Assistant, Victor Ramirez, to the group.
  - Mark Korinek said there were no updates on getting power to the expansion site yet as he is still soliciting estimates on the work.
  - Jon said he hadn't sent out the current produce donation numbers to the group because there wasn't much change since the November report. However, he said we finished 2022 with over 3,000 lbs donated and commended Will, Christin, Cory, and all the AmeriCorps and volunteers for such a productive year.
  - Jon also informed the group that he had been contacted by Laura Segura and she is interested in providing a bin at her salon so that customers may donate items of need to TGP. We will work on developing a list of items for that purpose.
  - Finally, Jon asked all to make sure their volunteer time for 2022 was submitted and up to date.
5. Greenhouse Manager's Update:
  - Because of recent heavy snow amounts, the question arose as to what procedures, if any, were in place for snow removal at Green Central, and what safety protocols should be in place. Mark noted that snow removal was not in the service agreement with TGP, and that CCSD's first priority was getting all the school sites cleared. However, it was possible Facilities could assist after the school sites are cleared but we need to check on a case-by-case basis and it wasn't certain that they would be able to assist. Because of the dirt and gravel driveway, using a snow plow was problematic anyway. Paved walkways will continue to be shoveled and de-iced as needed by TGP staff.
  - Will provided a crop update, noting that most of the tomato plants were finishing their run and new replacements had been started and garlic has been planted.
  - There was also discussion on current pest management issues.
6. Assistant Manager's Update:
  - Christin was on vacation and unable to attend, but sent a report via Jon.
  - She noted that the Jan/Feb newsletter was complete and will be sent out January 3<sup>rd</sup> or 4<sup>th</sup> (to accommodate New Years Day).

- Articles for the Mar/Apr newsletter will be due February 17<sup>th</sup> for a March 1<sup>st</sup> delivery. There was discussion on which board member should be highlighted next and Cheryl will determine who hasn't been highlighted yet. Christin will include an introduction of Victor and also mentioned it would be good to include an article about the Mother's Day Plant Sale in that edition.
7. CHS Ag / FFA Update: No update this month as CCSD staff on winter break and unable to attend.
  8. Other Issues / Concerns: Discussion on setting a date for volunteers to organize and clean out sheds and closets. Will is going to look at available dates and send out an email to the group.
  9. Next meeting will be held January 26<sup>th</sup> at 2:30 PM at Green Central Classroom and via phone.
  10. Meeting adjourned at 3:15 pm.