

## The Greenhouse Project Action Group Meeting Minutes

Thursday April 25, 2024

2:30 -3:40 PM

Meeting at Green Central; call in option 425-436-6326 Access Code 299827

1. In attendance—Karen Abowd, Will Pierz, Christin Cohee, June James, Cheryl Rotter, Amy Riddle; call in—JoAnne Skelly, Karel Ancona, John Procaccini, Lauren Gates
2. Treasurers update was submitted via email by Treasurer Vicki Crabb. Karen reported on her behalf account balances plus accounting of Grow it Forward and Grateful Harvest Dinner sponsorships.
3. Mothers Day Plant Sale 2024 planning in full swing. Jon Ruiter had gotten the CCSD parking lot use approved. Jon had also arranged for Karen and Christin to be on KOLO to promote the event on Tuesday May 7 at 4:15 PM. He will also check into 8 Things to Do with Rebecca Kitchen for the Thursday prior to the event. Jo Kilpatrick had the billboard promo going on the Kilpatrick Bullentini billboard. Newsletter going out will promote the event and karel Ancona would have it promoted in Charlie's recipe article in NV Appeal. JoAnne also said she would be promoting it in her NV Appeal column. Social media posts will be made as well and in lieu of that Christin asked that photos of raffle items be sent to her.
4. Infrastructure needs addressed. Cheryl has Jo and Vicki's tables plus 2 of hers and Karen will bring hers for book signing. Cheryl will bring her quilt rack. John asked about sand bags for stanchions and Will has them on site. Cheryl will bring craft paper to cover tables. John and Cheryl concurred on 18 bollards/traffic standards that she will rent and pick up in Sparks. Will and John working on signage needed. Christin has volunteers for April 27 and May 3 cleanups. Starbucks crew and other members of the public have signed up. May 10/Friday is set up day for board members to volunteer from 9-1 pm. Karen, Vicki, John Procaccini, Karel, Cheryl and June will be there for that. John will do vendor layout for 8 plus cashier and music by Bitter Root (Kate and Mark duo) will be staged at far right corner of the patio by the outdoor classroom as power available there. Christin to check if tool sharpener needs power. John has a list of all other necessities including walkie talkies. Show up time for volunteers is 7 AM day of event and all to park in ROTC lot. Karen reminded Will the tire on the TOM must be fixed this week. Christin has volunteer signups. Amy will get coffee for 15 from Dutch Bros and muffins for volunteers. Cheryl will bring apples and grapes. Amy will get Port of Subs for lunch for volunteers and Karen to make ice tea. Jon Ruiter to make sure we have a full water jug for water dispenser. Inventory sales device and printer decided on but all items will have printed price tags. Christin and Will to do a pre and post inventory. Manual inventory til all details figured out on automated system. Cheryl reported she will have 23 gift baskets to sell. Spent \$120 for materials and submitted receipts. Pricing for baskets \$20-gardening gloves, seed packet, card and succulent or plants and add on.. Jon Ruiter will handle the raffle and all Clovers to be charged. Shopify is currently be populated with plants for sale. Christin directed to make this more easily accessed on website. Shopify is accessed.....ccgreenhouse.myshopify.com
5. Executive Director Jon Ruiter had a family emergency so called Karen with his report. Some of that detailed in items above. In addition he wanted Karen to have Will clarify if additional petunias are for sale beyond the flower basket petunias and he verified no

extra petunias available for sale. Herbs and perennials are on the shopify site currently. \*\* Jon submitted produce numbers attached. For 2024 201.60 lbs donated as season begins to ramp up. ¼ term AmeriCorps hired starting may 13; 12 good applicants for seasonal position to select from. The person hired will start June 1. The generous gift card given by Greenhouse Garden Center in Paul Abowd's memory (Karen's father-in-law) will purchase a fruit tree hearty for our climate with plaque recognition. Jake will follow up with engineer on completion of his portion of the permit submission for Sustainability Hub. Jake will pick up the materials to recover GC greenhouse himself saving some freight cost (under \$3K vs \$5500 quoted). Jon will follow up with Mark Rotter on site plan from Manhard. Then we can resubmit to building dept. Evaporative cooler end wall on main greenhouse Jake will replace late May. Flower baskets signs are ordered. KNVC radio wants to support TGP organization so Jon meeting May 8 with Monica Marsenko.

5. Director of Operations Will Pierz gave his update. Petunia baskets are being refreshed and getting planted next week. 3 of 4 windrows turned. Tractor been made available. Robinson St construction is impacting gate access to Sustainability Hub so Will spoke to Virgil about that. CFT looking great and resuming So Juicy green waste pick up. Upcoming looking great and working through weed contamination issue. Slowly moving native plant to hoop house. Irrigation supplies ordered.
6. Director of Programs Christin Cohee updated the group. Applicant interviews will be conducted after Plant sale. 1 more ¼ time position and FFA student applying for. CSI/Claire Holden will get with Christin on EBT use for next years Plant sale and Farmers Market. Christin so astutely applied for and received USDA People's Garden designation for the Foothill Garden. Signage in place that designates this. She let Paula and Tony from CTH know about this honor. In June 2 master Gardener and Bee City events at Foothill garden. June 20 5:30-6:30 PM Native Plants; June 29 9-11AM Pollinators. Ripple Effect and Christin working on Seed Library at Foothill garden for next Spring. Newsletter to go out Wednesday. July 1 is next issue. Cheryl to do a Thank you for Mothers Day Plant Sale and article thanking Grateful Harvest Dinner sponsors and about ticket sales to event will roll out in that issue. Medicinal plants survived the winter!!
7. Lauren Gates gave the AG/FFA update. Charlie Mann on family leave. Livestock Competition and End of Year Banquet on tap next. Soils students going to nationals on Monday and Lauren thanked TGP for the lease monies paid to the CCSD which allows these students to attend these competitions. At State 17 students competed. Nursery and Landscape took first and will also go to Nationals in the Fall. Meats eval placed 5<sup>th</sup> and Horse eval 6<sup>th</sup>; Livestock got 5<sup>th</sup> of 80 competitors. A senior got elected to State FFA office as recorder. 2 AG students, Max and Eddi, will Volunteer at Plant Sale.
8. Grateful harvest Dinner 2024 update given by Karen Abowd. All major categories are sponsored and only 2 course sponsorships remain to be filled. Karen will reach out this week to potential sponsors. Next push is getting auction items from board members. Promotion strategy is menu to go out on EVITE last week of June along with ticket sale launch. Killpatrick Bullentini billboard too promote ticket sales and Save the Date. Karel to do an article and posters to be done for Farmers Market. Karen to have tara create tickets with sponsors recognized.
9. Other issues—Amy Riddle announced she is Agricultural ventures teacher at EVMS!! Congrats Amy!!!!!!!
10. Next meeting Thursday May 30, 2024 @ 2:30 PM @ green central with call in option.

11. Meeting adjourned 3:40 PM.